

SCHOOL BOARD MINUTES
Crookston Public Schools
Independent School District #593
Monday, January 23, 2023 – 5:00 p.m.
Crookston High School Choir/Orchestra Room

1. **CALL TO ORDER:**

The meeting was called to order by Chairperson Frank Fee at 5:03 p.m.

Members Present: Dave Davidson, Patty Dillabough, Tim Dufault, Frank Fee, Marcia Meine, Mike Theis

1.1 Pledge of Allegiance

1.2 Visitors/Non-Agenda Items

2. **APPROVAL OF AGENDA:**

2.1 **Additions or Corrections to Agenda:** There were no corrections or additions made to the main agenda:

2.2 **Approval of Agenda:** A motion was made by Member Davidson and seconded by Member Dillabough to approve the main agenda as presented.

All voted aye. Motion approved.

3. **FEATURE PROGRAM**

3.1 FFA Program – Presented by: Carolyn Pavlish, FFA Advisor

4. **CONSENT AGENDA:**

A motion was made by Member Theis and seconded by Member Fee to approve the Consent Agenda which included the following items:

4.1 Approve prior minutes

4.1.1 December 12, 2022 Regular Meeting

4.1.2 December 19, 2022 Special Meeting

4.1.3 January 4, 2023 Special Meeting

4.2 Approve current bills as presented.

4.2.1 Approval of December Bill Run which included the following amounts:

General: \$167,480.09

Food Service: 43,308.59

Community Service: 5,212.68

Capital Outlay: 9,494.79

Total: \$225,296.15

4.2.2 Approve January Bill Run which included the following amounts:

General:	\$107,586.54
Food Service:	20,762.50
Community Service:	1,342.31
Capital Outlay:	37,899.65
Debt Redemption:	<u>550.00</u>
Total:	\$168,141.00

4.3 Personnel Items:

4.3.1 Accept resignation letter from Jennifer Erdmann, Paraprofessional at CHS (letter on file in D.O.)

4.3.2 Accept resignation letter from Marissa Arriaga, Paraprofessional at CHS (letter on file in D.O.)

4.3.3 Accept resignation letter from Maria Hammer, Paraprofessional at HES (letter on file in D.O.)

4.3.4 Approve Letter of Assignment with Dave Emanuel

4.3.5 Approve employment with Mavis Braaten as Custodian at CHS, 1.0 FTE, at \$17.68 per hour on Step 4 of the Custodial Salary Scale, effective January 16, 2023. Mavis will be replacing Kenneth Ortiz, who passed away.

4.3.6 Approve employment with Savannah Plante as Paraprofessional at HES, 7 hours per day, at \$15.98 on Step 3 of the Paraprofessional Salary Scale, effective January 3, 2023. Savannah will be replacing Cassandra Brown, who has been reassigned to an Aide at HES.

4.3.7 Approve employment with Carole Chaput as Instructional Asst. at WES, 5 hours per day, at \$15.17 on step 1 of the Instructional Asst. Salary Scale, effective December 1, 2022. This position was created to accommodate the student needs in the classroom.

4.3.8 Approve employment with Cody Brekken as a Part-time bus driver, 2 hours per day, 3 days per week, at \$24.00 on step 1 of the Bus Driver salary scale. Cody will be covering for other drivers who are out for the winter months.

4.3.9 Approve increased employment hours with Lori Melbye, Paraprofessional/ISS Aide at CHS from 7 hours per day to 7.5 hours per day. This increase is to provide more intervention services at CHS.

4.3.10 Approve Lane Advancement requests for the following:

4.3.10.1 Brett Brenden from BA to BA +10s

4.3.10.2 Austin O'Hare from BA to BA +10s

4.4 Acceptance of Grants/Donations

4.4.1 Accept anonymous donation of \$1,200 to be applied toward student lunch debt

4.4.2 Accept donation from June Shaver endowment in the amount of \$820 for the CHS Drama Department

CLERK: _____
Mike Theis

- 4.4.3 Accept donation from June Shaver endowment in the amount of \$2,740 for Healthcare Scholarships
- 4.4.4 Accept donation from United Way in the amount of \$500 for the CHS PATCH Program

All voted aye. Motion approved.

5. **MAIN AGENDA:**

- 5.1 **2023-2024 District Academic Calendar:** A motion was made by Member Dufault and seconded by Member Davidson to approve the 20223-2024 District Academic Calendar as presented.

All voted aye. Motion approved.

- 5.2 **Storm Day Makeup Days:** A motion was made by Member Dillabough and seconded by Member Dufault to approve the winter storm day makeup plan if the District should use more than the five allowed storm days. Possible dates would be April 10, 2023 (Easter Monday), March 20, 2023 (Staff Development Day), and June 2, 2023 (Workshop Day).

All voted aye. Motion approved.

- 5.3 **7th & 8th Grade Washington DC Trip:** A motion was made by Member Dufault and seconded by Member Dillabough to approve a 7th & 8th grade trip to Washington DC the summer of 2024.

All voted aye. Motion approved.

- 5.4 **Review & Comment:** A motion was made by Member Davidson and seconded by Member Dillabough to approve the Review & Comment for the upcoming special election to be held on February 14, 2023. (*see attached*)

All voted aye. Motion approved.

- 5.5 **Johnson Controls Maintenance Contract:** A motion was made by Member Theis and seconded by Member Fee to approve the Johnson Controls Maintenance Contract from February 1, 2023 through January 31, 2025 at an annual cost of \$64,377. (*see attached*)

All voted aye. Motion approved.

5.6 **Approve Resolution:**

Member Frank Fee introduced the following resolution and moved its adoption:

CLERK: _____
Mike Theis

RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR REDUCTIONS
IN PROGRAMS AND POSITIONS AND REASONS
THEREFOR.

WHEREAS, there has been a reduction in student enrollment, and,

WHEREAS, this reduction in expenditure and decrease in student enrollment must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No.593, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, as a result of a reduction in enrollment, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member

Tim Dufault and upon vote being taken thereon, the following

voted in favor thereof: Dave Davidson, Patty Dillabough, Tim Dufault, Frank Fee, Marcia Meine, Mike Theis

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

- 5.7 **Mid-year Superintendent Evaluation:** An evaluation summary report was given for Interim Supt. Dave Kuehn's mid-year evaluation. A motion was made by Member Fee and seconded by Member Dufault to accept and approve the summary report.

All voted aye. Motion approved.

6. **REPORTS:**

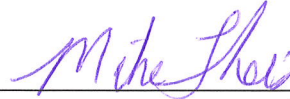
- 6.1 **Administrative Reports**
6.1.1 Matt Torgerson – CHS
6.1.2 Chris Trostad – HES
6.1.3 Denice Oliver - WES
6.2 **Superintendent's Report:** Dave Kuehn

7. **MEETING DATES:**

7.1 The next regular Board of Education Meeting is scheduled for Monday, February 27, 2023 at 5:00 p.m. at the Crookston High School Choir/Orchestra Room.

8. **ADJOURNMENT:**

Chairperson Fee adjourned the meeting at 6:15 pm



Mike Theis, Clerk
Independent School District No. 593