

SCHOOL BOARD MINUTES
Crookston Public Schools
Independent School District #593
Monday, September 25, 2023 – 5:00 p.m.
Crookston High School Choir/Orchestra Room

1. **CALL TO ORDER:**

The meeting was called to order by Chairperson Frank Fee at 5:00 p.m.

Members present: Dave Davidson, Patty Dillabough, Tim Dufault, Frank Fee, Marcia Meine, Mike Theis

1.1 Pledge of Allegiance

1.2 Visitors/Non-Agenda Items

2. **APPROVAL OF AGENDA:**

2.1 **Additions or Corrections to Agenda:** The following additions were made to the main agenda:

3.3.11 Add Approve employment of Natalie Martinson as a Paraprofessional at CHS

2.2 **Approval of Agenda:** A motion was made by Member Davidson and seconded by Member Dufault to approve the main agenda as amended.

All voted aye. Motion approved.

3. **CONSENT AGENDA:**

A motion was made by Member Theis and seconded by Member Davidson to approve the Consent Agenda which included the following items:

3.1 Approve prior minutes of regular meeting on August 28, 2023

3.2 Approve current bills as presented in the amount of \$264,470.16. The bill summary included the following amounts:

General:	\$179,257.33
Food Service:	54,229.30
Community Service:	1,394.51
Capital Outlay:	28,973.64
Building Construction:	<u>615.38</u>
Total:	\$264,470.16

3.3 Personnel Items:

3.3.1 Approve Lane Advance Requests for the following:

- 3.3.1.1 Brandon Neibauer-Adams from BA +10s to MA
- 3.3.1.2 Darin Zimmerman from MA to MA +10s

3.3.2 Approve employment of Amber Pietruszewski as a Paraprofessional at WES, at \$15.51 per hour on Step 1 of the Paraprofessional Salary Schedule, 7 hours per day, effective August 30, 2023. Amber will be replacing Katrina Gonzales, who has resigned.


BOARD CLERK 
Mike Theis

- 3.3.3 Approve employment of Emma Mekkes as a Paraprofessional at HES, at \$15.92 per hour on Step 2 of the Paraprofessional Salary Schedule, with fluctuating hours per week, effective September 11, 2023. Emma will be combining her position with another part time Para to fill a gap in coverage.
- 3.3.4 Approve employment with Clayton Briggs as a part-time Instructional Asst. at HES, at \$17.21 on Step 5 of the Instructional Assistant Salary Schedule, 3 hours per day, effective September 6, 2023. Clayton is currently a Bus Driver for the District and has agreed to help with covering the ISS room at HES over recess and lunch periods.
- 3.3.5 Approve employment with Jonathan Tweet as a part-time Instructional Assistant at HES, at \$15.51 on Step 1 of the Instructional Asst. Salary Schedule, 2 hours per day. Jonathan will be replacing Cassandra Brown, who has resigned.
- 3.3.6 Approve employment of Blake Stoltman as Business Manager for the District, at \$98,000.00 per year for the 2023-2024 school year, 1.0 FTE, effective November 1, 2023. Blake will be replacing Laura Lyczewski, who will be retiring as of October 31, 2023.
- 3.3.7 Approve Staff Status change for Jaci Wilder from Kitchen Helper to Assistant Cook at CHS, from 5.5 hours to 6 hours per day, and wage increase from \$18.17 to \$19.07 effective July 1, 2023.
- 3.3.8 Approve Staff Status change for Karen Reiersen from Kitchen Helper to Head Cook at CHS, from 5.25 to 6.5 hours per day, and wage increase from \$16.80 to \$19.14 per hour, effective September 11, 2023.
- 3.3.9 Accept resignation letter from Tabitha Borkowski as a Paraprofessional at CHS. *(letter on file in Dist. Office)*
- 3.3.10 Approve Master Agreement with the AFSCME Custodial Staff for 2023-2024; 2024-2025; and 2025-2026. *(see attached)*
- 3.3.11 Approve employment of Natalie Martinson as a Paraprofessional at CHS, at \$16.34 on Step 3 of the Paraprofessional Salary Schedule, 7 hours per day, effective October 9, 2023. Natalie will be replacing Tabitha Borkowski, who has resigned.
- 3.4 Accept Grants/Donations
 - 3.4.1 Accept donation from the Class of 1973 in the amount of \$1,000 for anti-bullying curriculum
 - 3.4.2 Accept anonymous donation in the amount of \$1k,000 for the CHS Dance Team
 - 3.4.3 Accept donation from the Eagles Aerie/Fred & Tandra Landman in the amount of \$770 for the FFA Program.

4. **MAIN AGENDA:**

- 4.1 **Approve Preliminary Levy:** A motion was made by Member Dufault and seconded by Member Dillabough to approve the Preliminary Limitation and Levy Certification 2023, payable 2024.

All voted aye. Motion approved.

CLERK: 
Mike Thain

4.2 **Multi-use Complex Bids:** A motion discussion was held on the bids received and no further action was taken.

4.3 **City of Crookston Housing Incentive Program:** A motion was made by Member Dillabough and seconded by Member Meine to approve the two-year proposed City of Crookston Housing Incentive Program, which includes a two-year property tax abatement along with other items. *(see attached)*

All voted aye. Motion approved.

4.4 **Fundraising Requests:** A motion was made by Member Theis and seconded by Member Dufault to approve the list of Fundraising Requests for school year 2023-2024. *(see attached)*

All voted aye. Motion approved.

5. **REPORTS:**

5.1 **Administrative Reports**

5.1.1 Denice Oliver, WES

5.1.2 Chris Trostad, HES

5.1.3 Matt Torgerson/Cierra Hangsleben, CHS/CMS

5.1.4 Kathy Stronstad, Special Services

5.2 **Superintendent's Report:** Randal Bergquist

6. **MEETING DATES:**

6.1 The next regular Board of Education Meeting is scheduled for Monday, October 23, 2023 at 5:00 p.m. at the Crookston High School Choir/Orchestra Room.

7. **ADJOURNMENT:**

Chairperson Fee adjourned the meeting at 6:06 pm



Mike Theis, Clerk
Independent School District No. 593