

SCHOOL BOARD MINUTES
Crookston Public Schools
Independent School District #593
Monday, February 27, 2023 – 5:00 p.m.
Crookston High School Choir/Orchestra Room

1. **CALL TO ORDER:**

The meeting was called to order by Chairperson Frank Fee at 5:00 p.m.

Members Present: Dave Davidson, Patty Dillabough, Tim Dufault, Frank Fee, Marcia Meine, Mike Theis

1.1 Pledge of Allegiance

1.2 Visitors/Non-Agenda Items

2. **APPROVAL OF AGENDA:**

2.1 **Additions or Corrections to Agenda:** The following additions were made to the main agenda:

5.4 Approve Quit Claim Deed for transfer of property to Ronald L. Geatz Trust

5.5 Reopen Superintendent Search Process

2.2 **Approval of Agenda:** A motion was made by Member Dufault and seconded by Member Dillabough to approve the main agenda as amended.

All voted aye. Motion approved.

3. **FEATURE PROGRAM**

3.1 Middle School Update – Presented by: Dave Kuehn, Interim Superintendent

4. **CONSENT AGENDA:**

A motion was made by Member Davidson and seconded by Member Theis to approve the Consent Agenda which included the following items:

4.1 Approve prior minutes

4.1.1 January 23, 2023 Special Meeting

4.1.2 January 23, 2023 Regular Meeting

4.1.3 February 15, 2023 Special Meeting

4.2 Approve current bills as presented.

4.2.1 Approval of February Bill Run included the following amounts:

General: \$85,780.08

Food Service: 32,169.80

Community Service: 2,451.91

Capital Outlay: 50,483.88

Debt Redemption: 3,875.00

Student Activities: 316.24

Total: \$175,076.91

BOARD CLERK _____
Mike Theis

- 4.3 Personnel Items:
- 4.3.1 Accept resignation letter from Danielle Edlund, Paraprofessional at WES, effective February 3, 2023. (letter on file in D.O.)
 - 4.3.2 Accept resignation letter from Katrina Gonzales, Paraprofessional at HES, effective February 6, 2023. (letter on file in D.O.)
 - 4.3.3 Accept resignation letter from Jenny Slyt, Paraprofessional at CHS, effective February 21, 2023. (letter on file in D.O.)
 - 4.3.4 Accept resignation letter from Caitlin Becks, Band Instructor, effective June 2, 2023. (letter on file in D.O.)
 - 4.3.5 Accept retirement letter from Jill Carlson, School Psychologist, effective February 28, 2023. (letter on file in D.O.)
 - 4.3.6 Approve employment with Jessica Wilson as Paraprofessional at HES, at \$16.40 on Step 4 of the Paraprofessional Salary Scale, 7 hours per day, effective February 1, 2023. Jessica will be replacing Maria Hammer, who has resigned.
 - 4.3.7 Approve employment with Bradley Hubred as a Middle School Science teacher at CMS, MA Step 13, 1.0 FTE, effective August 28, 2023. This is a new position for the new Middle School at CHS.
 - 4.3.8. Approve increase in hours for Jessica Holzer, Administrative Asst. at CHS from 4 hours per day to 5.5 hours per day, effective February 21, 2023 due to a need for increased service in the High School Counseling area.
 - 4.3.9 Approve Spring Coaches List (see attached)
- 4.4 Acceptance of Grants/Donations
- 4.4.1 Donation in the amount of \$1,600 from Ag Country Farm Credit Services for FFA.
 - 4.4.2 Donation in the amount of \$976.82 from the Crookston Baseball Assn. for the Boys' Baseball Program.
 - 4.4.3 Donation in the amount of \$250.00 from the Crookston Eagles Auxiliary 873 for student meal debt.
 - 4.4.4 Donation in the amount of \$2,973.00 from the June Shaver Endowment for the CHS Drama Club.
 - 4.4.5 Donation in the amount of \$2,000.00 from the Halstad Telephone Co. for student scholarships.
 - 4.4.6 Donation in the amount of \$700.00 from the Crookston Wrestling Club for boys' Wrestling.
 - 4.4.7 Donation in the amount of \$9,937.00 from the June Shaver Endowment for CHS Healthcare Scholarships.
 - 4.4.8 Anonymous Donation in the amount of \$100.00 for student meal debt.
 - 4.4.9 Donation in the amount of \$412.00 from the Methodist and Presbyterian Churches for student meal debt.

All voted aye. Motion approved.

CLERK: _____
Mike Theis

5. **MAIN AGENDA:**

5.1 **Safe Learning Plan:** A motion was made by Member Dufault and seconded by Member Fee to approve the Safe Learning Plan for the District.

All voted aye. Motion approved.

5.2 **Achievement and Integration Budget:** A motion was made by Member Dillabough and seconded by Member Theis to approve the Achievement and Integration Budget for FY 2024.

All voted aye. Motion approved.

5.3 **2023-2024 Budget and Staffing Plan:** A discussion was held regarding the 2023-2024 Budget and Staffing Plan. No action was taken.

5.4 **Transfer of Property:** A motion was made by Member Dufault and seconded by Member Dillabough to approve the Quit Claim Deed for transfer of property to Ronald L. Geatz Trust.

A roll call vote was taken. All members voted aye. Motion approved.

5.5 **Superintendent Search:** A motion was made by Member Theis and seconded by Member Dufault to reopen the Superintendent Search process through MSBA.

All voted aye. Motion approved.

6. **REPORTS:**

6.1 **Administrative Reports**

6.1.1 Chris Trostad – HES

6.1.2 Denice Oliver – WES

6.1.3 Kathy Stronstad – Special Ed

6.2 **Superintendent's Report:** Dave Kuehn

7. **MEETING DATES:**

7.1 The next regular Board of Education Meeting is scheduled for Monday, March 27, 2023 at 5:00 p.m. at the Crookston High School Choir/Orchestra Room.

8. **ADJOURNMENT:**

Chairperson Fee adjourned the meeting at 6:37 pm

Mike Theis, Clerk
Independent School District No. 593