

SCHOOL BOARD MINUTES
Crookston Public Schools
Independent School District #593
Monday, August 28, 2023 – 5:00 p.m.
Crookston High School Choir/Orchestra Room

1. **CALL TO ORDER:**

The meeting was called to order by Chairperson Frank Fee at 5:00 p.m.

Members present: Dave Davidson, Patty Dillabough, Frank Fee, Marcia Meine, Mike Theis

1.1 Pledge of Allegiance

1.2 Visitors/Non-Agenda Items

2. **APPROVAL OF AGENDA:**

2.1 **Additions or Corrections to Agenda:** The following additions were made to the main agenda:

- 3.3.10 Approve MOU for Susan Akerlind, Special Education Teacher
- 3.3.11 Approve MOU for Scott Oliver, Elem. Phy. Ed. Teacher
- 3.3.12 Approve Employment with Agnes Grenier as Kitchen Helper at CHS

2.2 **Approval of Agenda:** A motion was made by Member Davidson and seconded by Member Meine to approve the main agenda as amended.

All voted aye. Motion approved.

3. **CONSENT AGENDA:**

A motion was made by Member Theis and seconded by Member Dillabough to approve the Consent Agenda which included the following items:

- 3.1 Approve prior minutes of regular meeting on July 24, 2023
- 3.2 Approve current bills as presented in the amount of \$405,235.84. The bill summary included the following amounts:

General:	\$153,301.16
Food Service:	219.18
Community Service:	713.79
Capital Outlay:	250,051.71
Debt Redemption:	<u>950.00</u>
Total:	\$405,235.84

3.3 Personnel Items:

- 3.3.1 Approve Salary Lane Advancement Requests
 - 3.3.1.1 Ann Brekken from MA +10s to MA +20s
 - 3.3.1.2 Brett Brenden from BA +10s to BA +20s
 - 3.3.1.3 Sutton Junkermeier from BA to BA +10s

BOARD CLERK Mike Theis
Mike Theis

- 3.3.1.4 Jeremy Lubinski from BA to BA +10s
- 3.3.1.5 Stacy Olson from BA +20s to MA
- 3.3.1.6 Megan Parenteau from BA +20s to MA
- 3.3.1.7 Monica Parenteau from BA +20s to MA
- 3.3.2 Accept retirement letter from Richard Heldstab, Bus Driver, effective immediately (*letter on file in D.O.*)
- 3.3.3 Accept resignation letter from Dawn Brusoe, School Age Care Coordinator, effective immediately (*letter on file in D.O.*)
- 3.3.4 Accept resignation letter from Timothy Sanchez, Paraprofessional, effective immediately (*letter on file in D.O.*)
- 3.3.5 Approve Leave of Absence request from Emily Fonteyn starting approximately January 2, 2024 for 12 weeks (*letter on file in D.O.*)
- 3.3.6 Approve employment with Abigail Crisman, Science Teacher at Crookston Middle School, at MA Step 7, 1.0 FTE, 183 Days, effective August 28, 2023. Abigail will be replacing Wes Hanson, who has resigned.
- 3.3.7 Approve employment with Izabella Hyde as Paraprofessional at HES, at \$16.34 on Step 3 of the Paraprofessional Salary Schedule, 8 hours per day, effective August 29, 2023. Izabella will be replacing T.J. Sanchez, who has resigned.
- 3.3.8 Approve employment with Megan Gangl as Instructional Asst. at WES, at \$15.51 on Step 1 of the Instructional Assistant Salary Schedule, 6.75 hours per day, effective September 11, 2023. Megan will be replacing Emma Morlan, who has been moved to the WES Behavior Interventional Asst.
- 3.3.9 Approve Fall Coaching List (*see attached*)
- 3.3.10 Approve MOU for Susan Akerlind, Special Ed Teacher at HES
- 3.3.11 Approve MOU for Scott Oliver, Phy. Ed Teacher at HES
- 3.3.12 Approve employment with Agnes Grenier as Kitchen Helper at CHS, at \$15.82 on Step 2 of the Dietary Salary Schedule, 5.5 hours per day, effective August 28, 2023. This position has been added to lighten the workload of the existing staff due to the lack of a head cook at CHS.

All voted aye. Motion approved.

4. **MAIN AGENDA:**

- 4.1 **Copier Contract:** A motion was made by Member Theis and seconded by Member Meine to approve a five-year contract with Advanced Business Methods for copiers for the District.

All voted aye. Motion approved.

- 4.2 **Truth-in-Taxation:** A motion was made by Member Davidson and seconded by Member Fee to set the Truth-in-Taxation Meeting date for December 11, 2023 at 6i:00 pm in the Choir/Orchestra room at CHS.

All voted aye. Motion approved.

CLERK: 
Mike Theis

- 4.3 **CHS Faculty Handbook:** A motion was made by Member Dillabough and seconded by Member Theis to approve the CHS Faculty Handbook for school year 2023-2024.

All voted aye. Motion approved.

5. **REPORTS:**

5.1 **Administrative Reports**

5.1.1 Denice Oliver – WES

5.1.2 Chris Trostad – HES

5.1.3 Matt Torgerson/Cierra Hangsleben – CHS/CMS

5.1.4 Kathy Stronstad – Special Services

5.2 **Superintendent's Report:** Randal Bergquist

6. **MEETING DATES:**

- 6.1 The next regular Board of Education Meeting is scheduled for Monday, September 25, 2023 at 5:00 p.m. at the Crookston High School Choir/Orchestra Room.

7. **ADJOURNMENT:**

Chairperson Fee adjourned the meeting at 5:41 p.m.



Mike Theis, Clerk
Independent School District No. 593