

SCHOOL BOARD MINUTES
Crookston Public Schools
Independent School District #593
Monday, November 27, 2023 – 5:00 p.m.
Crookston High School Choir/Orchestra Room

1. **CALL TO ORDER:**

The meeting was called to order by Chairperson Frank Fee at 5:02 p.m.

Members present: Patty Dillabough, Tim Dufault, Frank Fee, Marcia Meine, Mike Theis

1.1 Pledge of Allegiance

1.2 Visitors/Non-Agenda Items

2. **APPROVAL OF AGENDA:**

2.1 **Additions or Corrections to Agenda:** The following additions and corrections were made to the main agenda:

Add item 3.3.6 – Approve employment with Araceli Ledesma as a Paraprofessional at HES

Add item 4.9 – First reading of updated Policy 101 – Legal status of the School District

Amend item 4.3 – approve removal of concession approval portion of the item, leave the restroom approval as listed

2.2 **Approval of Agenda:** A motion was made by Member Dufault and seconded by Member Meine to approve the main agenda as amended.

All voted aye. Motion approved.

3. **CONSENT AGENDA:**

A motion was made by Member Theis and seconded by Member Fee to approve the Consent Agenda which included the following items:

3.1 Approve prior minutes of regular meeting on October 30, 2023

3.2 Approve current bills as presented in the amount of \$220,546.47. The bill summary included the following amounts:

General:	\$117,181.09
Food Service:	16,453.69
Community Service:	3,745.14
Capital Outlay:	14,879.55
Building Construction:	<u>68,317.00</u>
Total:	\$220,576.47

BOARD CLERK _____
Mike Theis

- 3.3 Personnel Items:
- 3.3.1 Approve employment of Gabriela Ostgaard as Paraprofessional at CHS, at \$16.77 per hour on Step 4 of the Paraprofessional Salary Schedule, 7 hours per day, effective November 6, 2023. Gabriela will be replacing Tabitha Borkowski, who has resigned.
 - 3.3.2 Approve employment of Lori J. Wagner as a Recess Aide at HES, at \$17.64 per hour on Step 6 of the Instructional Asst. Salary Schedule, 2.5 hours per day, effective November 10, 2023. Lori will be replacing Jonathan Tweet, who has resigned.
 - 3.3.3 Accept resignation letter from Frank (Nikk) Caputo as a Paraprofessional at HES, effective December 4, 2023.
 - 3.3.4 Accept resignation letter from Mark Ecklund, Kitchen Helper at CHS, effective January 1, 2024.
 - 3.3.5 Approve Winter Coaches List
 - 3.3.6 Approve employment of Araceli Ledesma as a Paraprofessional at HES, at \$19.52 per hour on Step 10 of the Paraprofessional Salary Schedule, 7 hours per day, effective November 29, 2023. This is an additional position to the Staffing Plan due to a new high needs student entering the District.

All voted aye. Motion approved.

4. **MAIN AGENDA:**

- 4.1 **Landscaping Bid:** A motion was made by Member Dufault and seconded by Member Fee to approve the landscaping bid for the Multi-use complex to Total Lawn Care from Crookston, MN in the amount of \$70,019.89.

All voted aye. Motion approved.

- 4.2 **Chain Link Fence Bid:** A motion was made by Member Dillabough and seconded by Member Meine to approve the Chain Link Fence bid for the Multi-use complex to Century Fence Company out of Forest Lake, MN in the amount of \$66,100.00

All voted aye. Motion approved.

- 4.3 **Restroom Bid:** A motion was made by Member Theis and seconded by Member Dufault to approve the Restroom bid for the Multi-use Complex to the following vendors:

Diversified Contractors, Inc.	\$198,800
HN Quality Plumbing	86,520
RBB Electric	24,800
Loren Richards, Inc/Richards Excavating	12,500
Dirt Dynamics	<u>38,600</u>
Total:	\$361,220

CLERK: _____
Mike Theis

All voted aye. Motion approved.

- 4.4 **Approve Signatories:** A motion was made by Member Meine and seconded by Member Dillabough to approve Blake Stoltman, Business Manager as signatory for the following:
- 4.4.1 Investment Authority
 - 4.4.2 Official Signatory for Financial Operations
 - 4.4.3 Personnel to lease, purchase and contract for budgeted goods and services

All voted aye. Motion approved.

- 4.5 **Discuss Future Plans for Washington School:** A discussion was held, but no further action was taken.

- 4.6 **Approve addition of a Full-time Substitute Teacher:** A motion was made by Member Dufault and seconded by Member Theis to employ a second full-time Substitute Teacher for the District to help alleviate the shortage of substitute teachers.

All voted aye. Motion approved.

- 4.7 **Donations for Football Scoreboard:** A motion was made by Member Dillabough and seconded by Member Meine to approve moving forward with the process of securing donations for the football scoreboard for the new Multi-use Complex.

All voted aye. Motion approved.

- 4.8 **School Board Compensation:** A motion was made by Member Theis and seconded by Member Meine to approve an increase to the School Board Members compensation for serving on the School Board and various committees. The pay increases are as follows and is effective as of July 1, 2023:
- Chair – increase from \$4,000 to \$6,500 annually
 - Clerk – increase from \$3,500 to \$6,000 annually
 - Treasurer – increase from \$3,500 to \$6,000 annually
 - Member (3) – increase from \$3,000 to \$4,000 annually
 - Negotiations Committee - \$150 per meeting each member on the committee
 - Finance Committee - \$150 per meeting each member on the committee
 - All other Committees - \$75 per meeting each member
 - External Groups/Committees/Special Assignments - \$75 per meeting each
 - Each member will receive 2 activity passes for all sports and fine arts

All voted aye. Motion approved.

CLERK: _____
Mike Theis

- 4.9 **First Reading of Policy 101:** A motion was made by Member Dufault and seconded by Member Dillabough to read and review Policy 101 – Legal Status of the School District, as recommended by MSBA. The second reading will be held at the December Board Meeting.

All voted aye. Motion approved.

5. **REPORTS:**

5.1 **Administrative Reports**

5.1.1 Denice Oliver – WES

5.1.2 Chris Trostad – HES

5.1.3 Matt Torgerson/Cierra Hangsleben – CHS/CMS

5.1.4 Kathy Stronstad – Special Ed

5.2 **Superintendent's Report:** Randal Bergquist

6. **MEETING DATES:**

- 6.1 The next regular Board of Education Meeting is scheduled for Monday, December 11, 2023 at 5:00 p.m. at the Crookston High School Choir/Orchestra Room. The Truth in Taxation Hearing will be held at 6:00 pm following the regular meeting.

7. **ADJOURNMENT:**

Chairperson Fee adjourned the meeting at 5:45 p.m.

Mike Theis, Clerk
Independent School District No. 593