INDEPENDENT SCHOOL DISTRICT NO. 593 Acceptable Use Policy for Mobile Devices

Crookston School District #593 (District) recognizes that mobile phones and digital devices are now an integral part of our student's culture and way of life and can have considerable value, particularly in relation to individual safety. It is also recognized that such technology will play a significant part in the education of the 21st century student. Their use should follow agreed rules and guidelines to prevent classroom disruption, student misuse and teacher difficulties. With all offenses, building administrators may use discretion in selecting a consequence.

1. Potential Disadvantages

Parent should be aware of and accept the potential disadvantages of mobile devices being allowed at school.

- 1.1 Mobile devices may be damaged, lost or stolen.
- 1.2 Students can be bullied by text messaging or other means.
- 1.3 Mobile devices can be used to access, store and communicate inappropriate material.
- 1.4 They can disrupt the learning environment.
- 1.5 Students with mobile devices which have internet access plans have the capability of accessing an unfiltered internet.
- 1.6 Camera functions can lead to child protection and data protection issues with regard to inappropriate capture, use or distribution of images.
- 1.7 In some instances data or usage fees on mobile devices may increase.

In an effort to prevent the disadvantages and to provide a safe learning environment for the student, the District has developed and will enforce the following Acceptable Use Policy for Mobile Devices (AUPMD). Parent should read the policy and discuss it with their child prior to allowing them to bring a mobile device to school.

2. General Conditions for Mobile Device Use

- 2.1 The term mobile device in this policy denotes mobile phones, laptops, iPod touches, tablets such as the iPad or Android OS device or any similar mobile device that can access the District network.
- Students, their parents or guardians must read and sign the Acceptable Use Policy for Mobile Devices before students are given permission to bring mobile devices to school.
- 2.3 Use of a mobile device must adhere to the District's AUPMD.
- 2.4 The AUPMD also applies to students during school excursions, camps and extra-curricular activities.
- 2.5 Parents are reminded that in cases of emergency, the schools office remains a vital and appropriate point of contact and can ensure your child is reached quickly and assisted in any appropriate way.
- 2.6 File Storage on the network or internet dropbox from personal mobile devices is limited to school work only.

 Anything not directly related to school work will be removed by the Technology Director or school official.

3. Responsibility of Student and Parents

- 3.1 It is the responsibility of students who bring mobile devices to school to abide by the guidelines outlined in this document. Failure to follow these guidelines will subject the student to the District's Code of Conduct or loss of use of the device.
- 3.2 The decision to provide a mobile device to their children should be made by parents or guardians and they should be aware if their child takes a device to school.
- 3.3 Permission to have a mobile device at school while under the school's supervision is contingent on parent/guardian permission in the form of a signed copy of this policy. Parents/guardians may revoke approval at any time.
- 3.4 In the event a mobile device is brought to school without a signed agreement by the parent, the student by the fact of bringing the device onto a campus implies agreement to accept the rules governing mobile devices.
- 3.5 Responsibility for the mobile device rests with the student and the District accepts no financial responsibility for damage, loss or theft. The student should keep the mobile device secure and locked away in their locker when not in use.
- 3.6 All cost for data plans and fees associated with mobile devices are the responsibility of student.

4. Acceptable Use of Mobile Devices

4.1 Specific acceptable use of a mobile device will be determined by each building. These policies will be stated in the schools' Student Handbook.

- 4.2 Each teacher has the right to allow or disallow the use of mobile devices that support student achievement during instructional time as appropriate. Each teacher has the right to determine whether mobile devices must be stored out of sight or placed on the student's desk in plain sight when not used for instructional purposes.
- 4.3 Mobile devices with Internet access capabilities will access the Internet only through the school's filtered network while on school property during school hours.
- 4.4 Mobile devices should not be used in any manner or place that is disruptive to the normal routine of the class/school.
- 4.5 While on school premises during school hours, cell phones should be turned off when not in use for academic reasons.

5. Unacceptable Use of Mobile Devices

- Any use of a mobile device that interferes with or disrupts the normal procedures of the school or classroom is prohibited. This prohibition extends to activities that occur off school property and outside of school hours if the result of that activity causes a substantial disruption to the educational environment.
- 5.2 Unless express permission is granted, mobile phones should not be used to make calls, send text messages, surf the Internet, take photos or use any other application during school lessons and other educational activities, such as assemblies.
- 5.3 Using mobile phones or devices to bully and threaten other students is unacceptable and will not be tolerated.
- Pictures and video must not be taken of students, teachers or other individuals without their permission. No pictures or video that may denigrate and/or humiliate another student or that constitutes "sexting" or that are lewd may be taken. Pictures or videos of another student, teachers or other individuals may not be uploaded to the Internet or other public venue without their permission.
- The use of vulgar, derogatory, or obscene language while using a mobile device will not be allowed and will face disciplinary action as sanctioned by the Student Code of Conduct.
- 5.6 Mobile devices are not to be taken into restroom areas and used in a manner that does not comply with the AUPMD.
- 5.7 Students with repeated infractions of the AUPMD may face increased disciplinary actions in accordance with the Student Code of Conduct, including loss of mobile device privileges.
- 5.8 Any student/s caught using a mobile device to cheat in exams or assessments will face disciplinary action as sanctioned by the Student Code of Conduct.
- 5.9 Any use of the mobile device that is deemed a criminal offense, will be dealt with as such by the District.

6. District's Responsibilities

- 6.1 The District will provide a safe, filtered network according to the Children's Internet Protection Act and make a best effort attempt to ensure all students will access the Internet through this network.
- 6.2 The District will monitor all activity, either internet access or intranet access.
- 6.3 The District will make determinations on whether specific uses of the mobile device are consistent with the District's AUPMD.
- The Superintendent or his designee will deem what is appropriate for use of mobile devices on district property or on the district's wireless network.
- If the District has reasonable cause to believe the student has violated the AUPMD, a student's mobile device may be searched by authorized personnel.
- The District may remove the user's access to the network and suspend the right to use the personal mobile device on the district property if it is determined that the user is engaged in unauthorized or illegal activity or is violation the AUPMD. Violation of the AUPMD may result in disciplinary action in coordination with the Student Code of Conduct and or local law enforcement.
- 6.7 The District assumes no liability or responsibility for students that misuse mobile devices while on school property.
- 6.8 The District will educate students in identifying, promoting, and encouraging best practices or Internet safety.

Student Signature	Grad Year	Date	
Parent or Guardians Signature		Date	