

**SCHOOL BOARD MINUTES**  
**Crookston Public Schools**  
Independent School District #593  
Monday, May 22, 2023 – 5:00 p.m.  
Crookston High School Choir/Orchestra Room

1. **CALL TO ORDER:**

The meeting was called to order by Chairperson Frank Fee at 5:00 p.m.

Board Members Present: Dave Davidson, Patty Dillabough, Frank Fee, Marcia Meine,  
Mike Theis

1.1 Pledge of Allegiance

1.2 Visitors/Non-Agenda Items

2. **APPROVAL OF AGENDA:**

2.1 **Additions or Corrections to Agenda:** The following additions were made to the main agenda:

4.3.9 Accept resignation letter from Alexandra Thelen, Elem. Teacher at HES

5.7 Approve Resolution Announcing Availability of Positions

2.2 **Approval of Agenda:** A motion was made by Member Dillabough and seconded by Member Davidson to approve the main agenda as amended.

All voted aye. Motion approved.

3. **FEATURE PROGRAM**

3.1 Math Masters – Presented by: Chris Trostad, HES Principal

3.2 World’s Best Workforce – Presented by: Dave Kuehn, Superintendent

4. **CONSENT AGENDA:**

A motion was made by Member Theis and seconded by Member Fee to approve the Consent Agenda which included the following items:


4.1 Approve prior minutes from the April 24, 2023 Regular Meeting

4.2 Approve current bills as presented in the amount of \$394,866.97 which includes the following amounts:

General:	\$170,165.83
Food Service:	32,742.48
Community Service:	1,660.05
Capital Outlay:	50,564.45
Building Construction:	132,177.41
Debt Redemption:	3,750.00
Student Activities:	<u>3,806.75</u>

Total: \$394,866.97

4.3 Personnel Items:

BOARD CLERK   
Mike Theis

- 4.3.1 Accept retirement letter from LaDonna Peterson, part-time Physical Education Instructor at HES, effective June 2, 2023 (letter on file)
- 4.3.2 Accept resignation/retirement letter from Greg Garmen, Asst. Principal at CHS, effective June 2, 2023 (letter on file)
- 4.3.3 Accept resignation letter from Gabrielle Foede, Choir Instructor at CHS, effective June 2, 2023 (letter on file)
- 4.3.4 Accept resignation letter from Nicholle Fredrick, Paraprofessional at HES, effective June 2, 2023 (letter on file)
- 4.3.5 Approve reduction of Instructional Assistant position at WES for 2023-2024 school year
- 4.3.6 Approve employment with Kelsey Grunewald, Payroll Accountant for District, 1.0 FTE, 8 hours per day, 260 days annually, \$70,000 salary per year, effective June 1, 2023. Kelsey will be replacing Nancy Nottestad, who has retired.
- 4.3.7 Approve employment with Wyatt Ecklund as a Special Ed Instructor, at BA Step 3, 1.0 FTE, 183 Days, effective August 29, 2023. Wyatt will be replacing Daniel Rooney, who will be moving into a General Ed Position.
- 4.3.8 Approve employment with Emily Sheresky as a Food Service Director for the District, 1.0 FTE, 8 hours per day, 230 days annually, \$50,000 salary per year, effective July 1, 2023. Emily will be replacing Anna Ogaard-Brekken, who has resigned.
- 4.4 Acceptance of Grants/Donations:
  - 4.4.1 Accept donation from the Crookston Masonic Lodge in the amount of \$2,606.00 for the FFA program.
  - 4.4.2 Accept donation from the Minnesota Chapter of the Masonic Lodge in the amount of \$2,607.00 for the FFA program.
  - 4.4.3 Accept donation from the Farmer's Elevator of Eldred in the amount of \$500.00 for the FFA program.
  - 4.4.4 Accept donation from Nicholas Proulx in the amount of \$2,500.00 for the Sports Complex.
  - 4.4.5 Accept donation from the Area Envirothon of MN in the amount of \$1,000.00 for the CHS Envirothon program.
  - 4.4.6 Accept donation from the June Shaver Endowment in the amount of \$11,000.00 for CHS scholarships.
  - 4.4.7 Accept donation from Crookston Pirate Boosters in the amount of \$919.00 for Boy's Golf

All voted aye. Motion approved.

CLERK:   
Mike Theis

5. **MAIN AGENDA:**

5.1 **2023-2024 District Calendar:** A motion was made by Member Theis and seconded by Member Davidson to approve the revised 2023-2024 District Academic Calendar.

All voted aye. Motion approved.

5.2 **Food Service Call for Bids:** A motion was made by Member Theis and seconded by Member Dillabough to approve the Food Service Call for Bread and Milk Bids for 2023-2024 school year.

All voted aye. Motion approved.

5.3 **MSHSL Membership:** A motion was made by Member Fee and seconded by Member Davidson to approve the Membership Resolution for Minnesota State High School League (MSHSL).

All voted aye. Motion approved.

5.4 **LETRS Agreement:** A motion was made by Member Davidson and seconded by Member Theis to approve the LETRS Agreement with teachers. (see attached)

All voted aye. Motion approved.

5.5 **Wood Shop Air Handling Unit:** A motion was made by Member Dillabough and seconded by Member Theis to approve the quote from Vilandre for the Wood Shop Air Handling Unit at a cost of \$109,000. Vilandre provided the lowest quote of three vendors.

All voted aye. Motion approved.

5.6 **Approve Summer Programs:** A motion was made by Member Theis and seconded by Member Meine to approve Summer Programs, including Community Education and Special Ed Summer Enrichment.

All voted aye. Motion approved.

5.7 Member Theis introduced the following resolution and moved its adoption:

RESOLUTION ANNOUNCING AVAILABILITY  
OF POSITIONS

BE IT RESOLVED, by the School Board of Independent School District No. 593, as follows:

CLERK:   
Mike Theis

1. That the following specific positions are declared to be available:
  1. Elementary Education Teaching position (vacated by Thelen)
  2. Elementary Education Teaching position (vacated by Jamie Kresl move to different position)
2. That Reinstatement rights to the above positions shall be determined as of May 23, 2023
3. That the Superintendent and the administration are directed to notify the appropriate persons on the reinstatement lists of the availability of the positions.

Member Dillabough seconded the foregoing resolution and upon vote being taken thereon, the following voted in favor thereof: Davidson, Dillabough, Fee, Meine, Theis

And the following voted against: None

Whereupon said resolution was declared duly passed and adopted.

6. **REPORTS:**

6.1 **Administrative Reports**

- 6.1.1 Matt Torgerson, CHS
- 6.1.2 Chris Trostad, HES
- 6.1.3 Denice Oliver, WES
- 6.1.4 Kathy Stronstad, Special Ed

6.2 **Superintendent's Report:** Dave Kuehn

7. **MEETING DATES:**

- 7.1 The next regular Board of Education Meeting is scheduled for Monday, June 26, 2023 at 5:00 p.m. at the Crookston High School Choir/Orchestra Room.

8. **ADJOURNMENT:**

Chairperson Fee adjourned the meeting at 6:27 pm.



Mike Theis, Clerk  
Independent School District No. 593