

**SCHOOL BOARD MINUTES**  
**Crookston Public Schools**  
Independent School District #593  
Monday, November 28, 2022 – 5:00 p.m.  
Crookston High School Choir/Orchestra Room

1. **CALL TO ORDER:**

The meeting was called to order by Chairperson Frank Fee at 5:00 p.m.

Members present: Dave Davidson, Patty Dillabough, Tim Dufault and Frank Fee

1.1 Pledge of Allegiance

1.2 Visitors/Non-Agenda Items

2. **APPROVAL OF AGENDA:**

2.1 **Additions or Corrections to Agenda:** The following additions were made to the main agenda:

4.3.3 Reassign Cassandra Brown from Paraprofessional to Recess Aide at HES

5.2.1 Approve 2<sup>nd</sup> Reading of Policy 722 – Public Data Request

2.2 **Approval of Agenda:** A motion was made by Member Dufault and seconded by Member Davidson to approve the main agenda as amended.

All voted aye. Motion approved.

3. **CONSENT AGENDA:**

A motion was made by Member Davidson and seconded by Member Fee to approve the Consent Agenda which included the following items:

3.1 Approve prior minutes

3.1.1 Regular Meeting on October 24, 2022

3.1.2 Special Meeting on November 14, 2022

3.2 Approve current bills as presented. The bill summary included the following amounts:

General: \$121,566.77

Food Service: 33,622.28

Community Service: 1,438.75

Capital Outlay: 21,056.09

Student Activities: 100.04

Total: \$177,783.93

3.3 Personnel Items:

3.3.1 Approve employment with Maria Hammer as a Paraprofessional at HES, at \$16.40 per hour on Step 4 of the Paraprofessional Salary scale, 7 hours per day, effective November 14, 2022. Maria will be replacing Bianca D'Amato, who has resigned.

BOARD CLERK

  
Patty Dillabough

- 3.3.2 Approve Memorandum of Understanding for Marcia Scholler, retired Elementary Teacher, effective November 29, 2022. *(see attached)*
- 3.3.3 Approve reassignment of Cassandra Brown from Paraprofessional at HES to a Recess Aide at HES, at \$15.17 per hour on the Instructional Asst. Salary Scale, 2.5 hours per day, effective November 21, 2022. Cassandra was reduced from a full-time Para to a Recess Aide.

All voted aye. Motion approved.

4. **MAIN AGENDA:**

- 4.1 Board Member Tim Dufault offered the following Resolution, which was seconded by Board Member Patty Dillabough:

**RESOLUTION AUTHORIZING THE SALE  
OR DISPOSAL OF REAL PROPERTY**

**WHEREAS**, Independent School District Nol 593, pursuant to Minn. Stat. § 123B.51, previously conveyed real property in Polk County, Minnesota, described as follows:

Lots One (1), Two (2), Three (3) and Four (4), School House Square, Original Townsite of Crookston; vacated North Ash Street between the north boundary of East Third Street and the south boundary of East Fourth Street as platted in the Original Townsite of Crookston; and Clement's Subdivision of Block Twenty-nine (29), Original Townsite of Crookston, Polk County, Minnesota,

By Warranty Deed dated March 16, 2007 and recorded as Document No. A000640529.

**WHEREAS**, said deed contained the following terms and conditions:

- “1. Grantor shall be entitled to lease back from Grantee the New Paths Learning Center facility located in the movable classroom situated on the property;
- 2. Grantor shall be entitled to maintain indefinitely the memorial sign located on the south side of the premises honoring students killed in a school accident on the premises;
- 3. Grantor shall be entitled to lease back from Grantee the gymnasium facility located on the premises;
- 4. Grantee shall not utilize the premises to establish and maintain a charter school;

CLERK

  
Patty Dillabough

5. In the event Grantee violates the conditions set forth herein, the real estate and improvements located on the real estate shall revert to Grantor.”

WHEREAS, said terms and conditions are no longer necessary.

**NOW, THEREFORE, IT IS RESOLVED:**

1. That the Chairman and the Clerk are authorized and directed to sign and deliver all documents necessary to terminate the terms and conditions contained in the Warranty Deed dated March 16, 2007 and recorded as Document No. A000640529.

Upon a roll call vote, Members Dave Davidson, Patty Dillabough, Tim Dufault and Frank Fee all voted aye; No members voted against. Upon this vote, the resolution passed.

- 4.2 **Quit Claim Deed:** A motion was made by Member Dillabough and seconded by Member Dufault to approve the Quit Claim Deed for the former Junior High and ALC Property sale

All voted aye. Motion approved.

- 4.3 **Policy Updates:** A second reading was held on the following Policy Updates as recommended by the Policy Committee and MSBA: Policies 208; 209; 210; 410; 415; 417; 515; 603; 604; 708. No action was taken.

- 4.4 **Policy 534:** A motion was made by Member Davidson and seconded by Member Fee to approve the update to Policy 534 – Unpaid Meal Charges, as recommended by MSBA and the Policy Committee.

All voted aye. Motion approved.

- 4.5 **Review and Comment:** A motion was made by Member Fee and seconded by Member Davidson to approve the Review and Comment for the proposed multi-use outdoor complex facility. *(see attached)*

All voted aye. Motion approved.

- 4.6 **Superintendent Search:** A motion was made by Member Davidson and seconded by Member Dillabough to go ahead with hiring MSBA (Minnesota School Board Association) to assist us with our upcoming Superintendent search.

All voted aye. Motion approved.

CLERK:

  
Patty Dillabough

5. **REPORTS:**

5.1 **Administrative Reports**

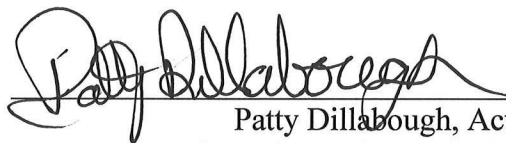
5.2 **Superintendent's Report:** Dave Kuehn

6. **MEETING DATES:**

6.1 The next regular Board of Education Meeting is scheduled for Monday, December 12, 2022 at 6:00 p.m. at the Crookston High School Choir/Orchestra Room.

7. **ADJOURNMENT:**

Chairperson Fee adjourned the meeting at 5:38 p.m.



Patty Dillabough, Acting Clerk  
Independent School District No. 593